

## BUSINESS AS USUAL. NO MATTER WHAT.

OUR PROMISE.

WITHIN 48 HOURS OF AN INTERRUPTION,  
WE WILL DELIVER ANY OR ALL OF OUR  
FOUR KEY ELEMENTS OF RECOVERY:



Power

Generators stationed  
throughout North America  
for immediate deployment.



Technology

Replacement PCs, servers,  
tape drives, printers and  
fax machines.



Space

Office space complete  
with desks and chairs.



Connectivity

Voice and Internet  
access via satellite  
communications.

**AGILITY**  
RECOVERY SOLUTIONS™

agilityrecovery.com

# Recovery Plan Testing

## Upcoming Educational Webinar:

March 25 – Best Practices for Generator-  
Powered Recoveries

Register at [www.agilityrecovery.com](http://www.agilityrecovery.com) (events)

Dial **213-286-1201**, access code **157-  
964-579** for audio or listen through  
your computer speakers

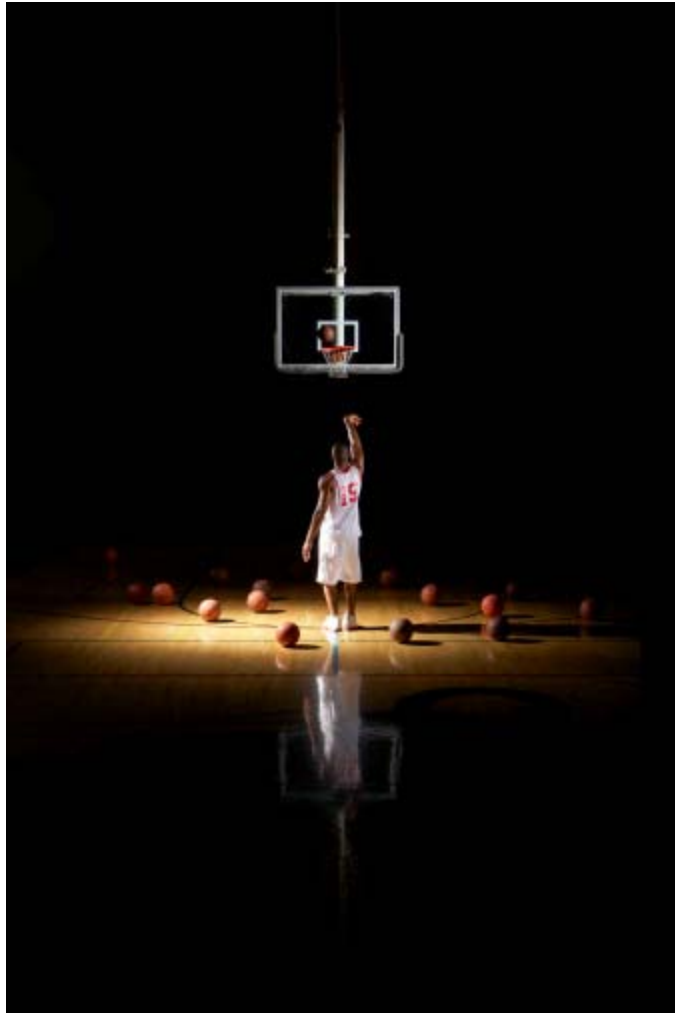


This Webinar is being recorded.  
A link to the recording and the  
presentation slides will be provided.

## Today's Webinar

Recovery Plan Testing  
- Adam Quilty, Testing Manager

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your computer speakers



## Why Test?

Regulatory requirements

Stakeholder and community demands

Validate and improve plan: reduce recovery time and frustration

Increase employee understanding and build confidence

Set realistic expectations of recovery with participants

Practice makes perfect



## Who Should Participate?

Test planning team has same members as plan development team

Participants depend on scope, location and time of test

Critical employees listed in plan

Should include IT representative

Also consider:

- Senior management

- System users

- Third-party support

- Clients

- Outside consultants

## What Are Our Options?

Table-top vs. Hands-On

Internal vs. Supply Chain

Canned vs. Live Data



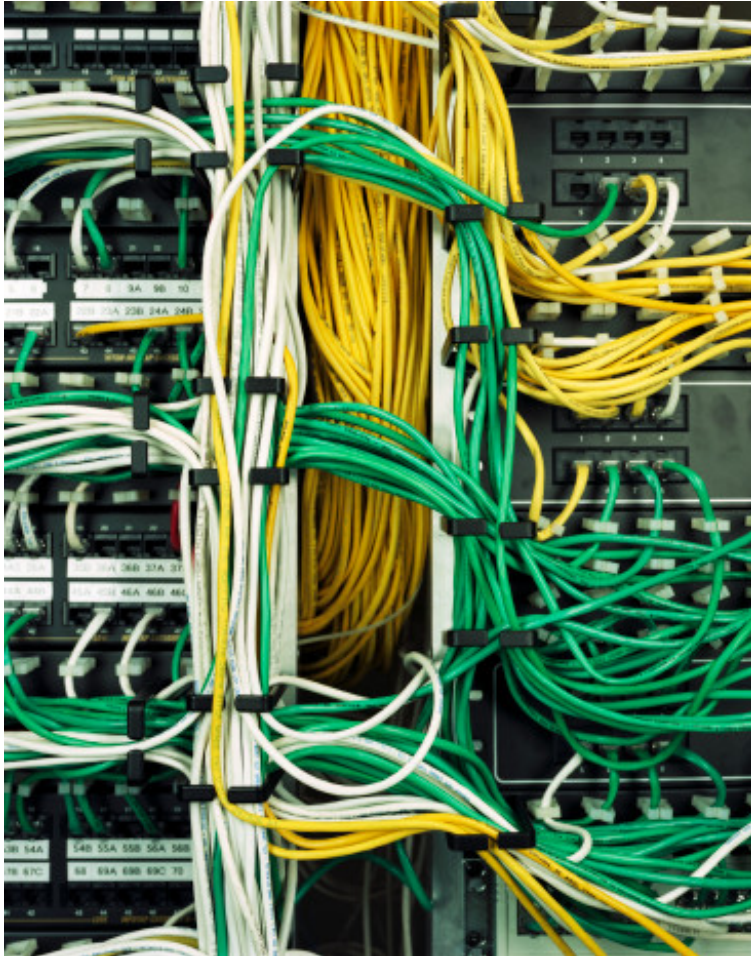


## Where Should We Test?

Your business location

Your recovery site

Offsite testing facility



## What Should Be Tested?

Focus on critical functions of your plan that are weak

### Common Elements:

- Servers
- PCs/Workstations
- Network/Internet
- Phones
- Communications
- Supply Chain
- Workflow

Get input from current Planning Team or all departments

Get an expert outside opinion

# Sample Scope: First Exercise

Primary Goal: Restore 2 critical servers from backup media

Which are critical?

What is my method of backup/restore- tape, disk, electronic, image

Secondary Goal: Test basic Internet access

For which files/applications do I need to validate access?

Are the speed and reliability acceptable?

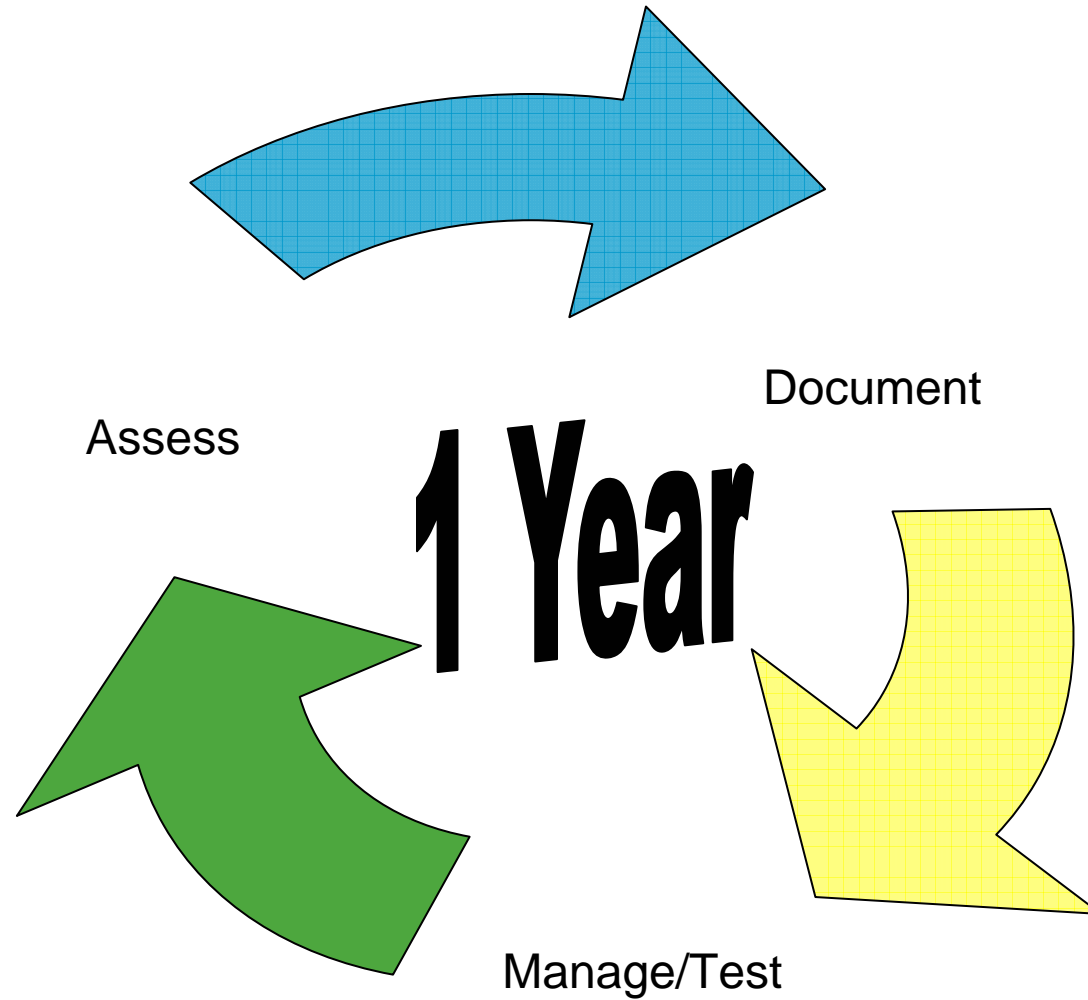
Tertiary Goals

Inbound/outbound Phone calls

Restore workstations/PCs

Identify workflow changes

# Planning (and Testing) Lifecycle





## Results Assessment

### Take Notes During Exercise

What was the task or issue?

When was it started or identified?

How was it resolved?

### Review Findings

As test is completed

Again after notes are compiled

### Assign Responsibilities for Open Items

### Update and Distribute Written Plan

### Identify Components of Next Test



## Conclusion

Many good reasons to test

Build testing into budget and your company culture

Identify goals to ensure valid results

Many ways to test, so stretch limits

Have the right people involved to meet your goals

Use Agility's testing resources to ensure **success**

**Success** means improving plan



## Questions?

**Online** – submit through the Q&A function on screen.

**Live** – if you have called in for audio, you may raise your hand on screen to

877.364.9696

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